

Advanced Leadership Skills for Project, Program, Portfolio & PMO Managers

The Project Leader's Toolbox for the New Digital Economy

16 PDUs



Seminar Focus

- Differentiate project, program and portfolio management
- Distinguish traditional vs. modern project management
- Analyze leadership competencies of effective project managers
- Examine common characteristics of technical people that become managers
- Discuss strengths and weaknesses of technical people in leadership positions and present strategies to build upon the former and overcome the latter.
- Discover how to evolve from a technical specialist to a project manager to a superior leader
- Confer characteristics of high performance teams
- Characterize virtual teams and identify specific strategies to enhance their productivity
- Delineate different phases of a project team and identify key competencies needed to lead each phase
- Learn how to inspire and motivate your team to achieve breakthrough results
- Uncover the do's and don'ts of delegation
- Find out how to seek win-win solutions in resolving conflict
- Master how to motivate yourself and the team, when the project is not so exciting

KTC International

Success through *Competitive Intelligence*

OVERVIEW

Virtual teams, scarce resources, super-fast deadlines, demanding customers, hyper-competitive markets – these are the characteristics of today's projects that call for strong leadership from project managers as well as program, portfolio and PMO managers. Simply *managing* teams is not good enough anymore; leading them for exceptional results has become increasingly paramount in recent years. As leaders, you are held responsible to guide your teams towards not only successful project completion but also breakthrough innovations and ultimate achievement of organizational goals.

WHO SHOULD ATTEND

- Project managers
- Functional managers that support project managers
- Project team leads
- Project managers seeking PMP certification
- Professionals with a desire in project management career
- Program managers managing project managers or multiple projects
- Project Portfolio managers
- PMO managers/directors

BENEFITS OF ATTENDING

This is not an ordinary leadership seminar. It is about the leadership skills that are absolutely critical to your success as a project, program, portfolio or PMO manager. It will help you evolve from being a technical specialist to a superior leader at lightning speed. The seminar consists of mini lectures, easy-to-understand examples and application exercises. It is highly hands-on and interactive. You will learn industry best practices not only from an award-winning Seminar Leader but also from your peers from various industries attending the seminar.

For certified PMPs attending this seminar awards 16 PDUs

DAILY AGENDA

09:00 – 09:30

REGISTRATION & WELCOME COFFEE

09:30 – 11:00

SEMINAR OPENING

- Seminar objectives, outline and agenda
- Personal introductions
- Ground rules

SESSION 1: Leadership & Management

- Project, program and portfolio management
- Traditional vs. modern project management
- Project leadership vs. project management
- Traditional vs. new paradigm of leadership
- Leadership and the new PMBOK® 5 Guide

11:00 – 11:30

NETWORKING & COFFEE-BREAK

11:30 – 13:00

SESSION 2: Challenges of Technical People in Leadership Positions

- Common characteristics of technical people
- Transition from a technical specialist to a technical leader
- Strengths and weaknesses of technical people that become project managers
- Building on strengths and overcoming weaknesses

13:00 – 14:00

LUNCH

14:00 – 15:30

SESSION 3: Leadership Competencies

- Four dimensions of leadership
- Key leadership competencies
- Emotional intelligence

15:30 – 16:00

NETWORKING & COFFEE-BREAK

16:00 – 17:30

SESSION 4: Building High Performance Project Teams

- Project team structures
- Four phases of project teams
- Characteristics of different phases of project teams
- Leading project teams through various phases
- Characteristics of high performance teams
- Characteristics of virtual teams
- Leading virtual teams

17:30

END OF DAY 1

DAILY AGENDA

Day 2

09:00 – 09:30

REGISTRATION & WELCOME COFFEE

09:30 – 11:00

SESSION 5: Project Manager: The Great Communicator

- Getting your point across in less than three minutes
- Non-verbal communication
- Listening skills: How to be a better listener?
- Communicating with difficult people
- The Platinum Rule® of communication
- Communicating with people of different behavioral styles
- Speaking the language of business

11:00 – 11:30

NETWORKING & COFFEE-BREAK

11:30 – 13:00

SESSION 6: Project Manager: The Chief Motivational Officer

- Motivating your team
- Team recognition
- Delegation skills
- Coaching skills
- Nurturing talent

13:00 – 14:00

LUNCH

14:00 – 15:30

SESSION 7: Conflict Management

- Barriers to conflict resolution
- Project manager's power bases in resolving conflict
- Negotiating for win-win solutions

15:30 – 16:00

NETWORKING & COFFEE-BREAK

16:00 – 17:30

SESSION 8: Closing

- Lessons learned
- Personal action plan

17:30

END OF SEMINAR & DELIVERY OF CERTIFICATES (16 PDUs)



SEMINAR LEADER



Dr. Prasad S. Kodukula,
PMP, PgMP, PfMP



Dr. Prasad S. Kodukula, PMP, PgMP, is a speaker, coach, author, and inventor with more than 25 years of professional experience. Prasad has spoken in 35 countries, and his clients include 25 Fortune 100 companies (e.g., Abbott, Boeing, Chrysler, Dow Chemical, Kraft Foods, IBM, Motorola, Sprint, and UTC). He is co-founder and president of two companies: Kodukula & Associates, Inc. (www.kodukula.com), a project management speaking and coaching company; and Constant Compliance, Inc. (www.2ci.com), an environmental technology company. Prasad holds degrees from the Illinois Institute of Technology, Cornell University, and Rutgers University. He also received prestigious awards from the PMI, USEPA and the States of Kansas and Illinois for outstanding achievements in education, training, and technology innovation. Prasad is a co-author or contributing author of seven books and more than 40 articles.

In October 2010 Project Management Institute has recognized Dr. Kodukula's extensive and unparalleled contribution honoring him with a coveted award: **2010 PMI Distinguished Contribution Award**

The award is given to "**Best of the Best in Project Management** for dedication to the profession and practice of project management." It recognizes "significant achievement for sustained performance by an individual who contributes to the advancement of project management."

OUR TRAINING WORKSHOPS:

The Professional Training Experience

Our training courses are all about interaction and involvement – you will learn by doing, rather than just simply listening. We deliver a balance of theoretical concepts enhanced with proven global & local best practices.

IT'S NOT JUST WHAT YOU LEARN – IT'S HOW YOU LEARN IT!

The benefits of KTC training method:

- The best international instructors with technical and practical knowledge to satisfy even the most demanding attendee
- Up-to-date, real-life case studies, highly interactive discussions, simulations and practical team exercises
- Action Learning approach to encourage participants to draw upon each other's expertise, knowledge and experience
- Pre and post course questionnaires to identify expectations and determine their level of knowledge attained
- An integrated curriculum to develop your Project Management, Sales & Marketing competencies and achieve professional certification